



**BOARD OF DIRECTORS MEETING  
October 5, 2016**

**MINUTES**

**I. MEETING CONVENED:**

The Oklahoma Municipal League Board of Directors met at 12:30 p.m. on Wednesday, October 5, 2016 at the OML offices located at 201 N.E. 23<sup>rd</sup> Street, Oklahoma City, OK. President Brown called the meeting to order at 12:30 p.m.

Officers and Directors present were:

President	Mike Brown, Mayor, Weatherford
Vice President	Bill Shewey, Mayor, Enid
Past President	James Couch, City Manager, Oklahoma City

Directors:

District 1	Elaine Carr, Mayor, West Siloam Springs
District 3	Jeff Shockley, Mayor, Poteau
District 4	J.D. Spohn, City Manager, Ardmore
District 5	Beverly Rodgers, Mayor, Holdenville
District 6	John Fothergill, Vice Mayor, Sand Springs
District 7	Homer Nicholson, Mayor, Ponca City
District 8	Randy Ross, Mayor, Choctaw
District 10	Jason Hulin, Councilmember, Clinton
District 11	Richard Chapman, Vice Mayor, Gage
Towns East	Dennis Heath, Town Administrator, Stonewall
Towns West	Todd Finley, Mayor, Mooreland
Broken Arrow, Alternate	Michael Spurgeon, City Manager, Broken Arrow
Tulsa, Alternate	Jim Twombly, City Manager, Tulsa

Officers and Directors absent:

District 2	Jason Nichols, Mayor, Tahlequah
District 9	Fred Fitch, Mayor, Lawton
Broken Arrow	Craig Thurmond, Mayor, Broken Arrow
Tulsa	Dewey Bartlett, Jr., Mayor, Tulsa

Norman  
Norman, Alternate  
Oklahoma City  
Oklahoma City, Alternative

Lynne Miller, Mayor, Norman  
Greg Heiple, Councilmember, Norman  
Mick Cornett, Mayor, Oklahoma City  
Mark Stonecipher, Councilmember, Oklahoma City

Guests Present:

Attorney

Margaret Love

Staff Present:

Director of Governmental Relations  
General Counsel  
Communications Coordinator  
Program Manager  
Staff Accountant  
Administrative/Accounting Assistant

Missy Dean  
Sue Ann Nicely  
Nancee Morris  
Cheryl Adams  
Cathy Pulver  
Jessica Perry

**II. PUBLIC COMMENTS:**

No public comments.

**III. CONSENT AGENDA:**

1. Consideration and action to accept and approve items on the Consent Agenda.
  - a. Minutes of the September 7 and September 19, 2016 meetings
  - b. Financial statement for September 2016
  - c. Monthly check ledger for September 2016

President Brown asked for questions. With no questions a motion was made by J. Shockley with a second by H. Nicholson to approve the consent agenda as presented.

**YES VOTES:** E. Carr, J. Shockley, J. Spohn, B. Rodgers, J. Fothergill, H. Nicholson, R. Ross, J. Hulin, R. Chapman, D. Heath, T. Finley, M. Spurgeon, J. Twombly, J. Couch, B. Shewey, M. Brown

**NO VOTES:** None  
All voted yes. Motion carried.

**IV. BUSINESS AGENDA:**

1. **PRESIDENT'S REPORT** (Mike Brown, OML President)  
President Brown welcomed everyone to the Board meeting and thanked everyone for being patient through the transition period of hiring a new Executive Director.

No formal action was taken.

2. ADMINISTRATIVE REPORT (Sue Ann Nicely, General Counsel, Missy Dean, Director of Governmental Relations)

Missy Dean and Sue Ann Nicely updated the Board on administrative activities at OML. Dean discussed the work performed by HR Consultant Gracen Johnson regarding salary structure and job descriptions and believes Johnson is near completion of this task. Nicely talked about the Attorney General's concern that municipalities are possibly in violation of Title 26 Section 16-119 when filing resolutions opposing SQ 777 and SQ 779.

No formal action was taken.

3. Update on 2016 OML Annual Conference (Missy Dean, Director of Governmental Relations)

Missy Dean updated the Board on the 2016 OML Annual Conference. There were 395 delegates and 145 exhibitors both with increasing participation from the 2015 Annual Conference. The 2017 Annual Conference: A League of Their Own is scheduled for September 12 – 14 in Tulsa.

No formal action was taken.

4. Update On Community Leadership Development Program Funds (Cathy Pulver, Staff Accountant)

Cathy Pulver updated the Board on the Community Leadership Development Program (CLD) funds. Pulver relayed to the Board that OML's auditor approved of moving the funds from OMSC to OML. President Brown asked for formal action to be taken. B. Rodgers made a motion to move the CLD funds from OMSC to OML and D. Heath seconded the motion.

**YES VOTES:** E. Carr, J. Shockley, J. Spohn, B. Rodgers, J. Fothergill, H. Nicholson, R. Ross, J. Hulin, R. Chapman, D. Heath, T. Finley, M. Spurgeon, J. Twombly, J. Couch, B. Shewey, M. Brown

**NO VOTES:** None

All voted yes. Motion carried.

5. Report On OML Building And Security Updates (Cheryl Adams, Program Manager)

Cheryl Adams reported to the Board on OML's building and security projects. Report is attached.

No formal action was taken.

6. Discussion and possible action to approve recommendations for nominations to the Oklahoma Water Resources Board for Districts 2 and 9. After further discussion D. Heath made a motion to table recommendations for nominations and J. Shockley seconded the motion.

**YES VOTES:** E. Carr, J. Shockley, J. Spohn, B. Rodgers, J. Fothergill, H. Nicholson, R. Ross, J. Hulin, R. Chapman, D. Heath, T. Finley, M. Spurgeon, J. Twombly, J. Couch, B. Shewey, M. Brown

**NO VOTES:** None

All voted yes. Motion carried.

**V. EXECUTIVE SESSION:**

1. A motion was made by M. Spurgeon with a second by R. Ross at 1:17 p.m. to go into executive session to discuss items 1 – 4.

**YES VOTES:** E. Carr, J. Shockley, J. Spohn, B. Rodgers, J. Fothergill, H. Nicholson, R. Ross, J. Hulin, R. Chapman, D. Heath, T. Finley, M. Spurgeon, J. Twombly, J. Couch, B. Shewey, M. Brown

**NO VOTES:** None

All voted yes. Motion carried.

**VI. NEW BUSINESS:**

1. A motion was made to return from executive session by E. Carr with a second by J. Fothergill at 2:28 p.m.

**YES VOTES:** E. Carr, J. Shockley, J. Spohn, B. Rodgers, J. Fothergill, H. Nicholson, R. Ross, J. Hulin, R. Chapman, D. Heath, T. Finley, M. Spurgeon, J. Twombly, J. Couch, B. Shewey, M. Brown

**NO VOTES:** None

All voted yes. Motion carried.

2. Beverly Rodgers made a motion to deem Carolyn Stager separated from her Executive Director duties as of September 15, 2016 and to receive applicable benefits as laid out in the employment agreement and to end her special assignments with the League effective close of business October 5, 2016. J. Fothergill seconded the motion.

**YES VOTES:** E. Carr, J. Shockley, J. Spohn, B. Rodgers, J. Fothergill, H. Nicholson, R. Ross, J. Hulin, R. Chapman, D. Heath, T. Finley, M. Spurgeon, J. Twombly, J. Couch, B. Shewey, M. Brown

**NO VOTES:** None

All voted yes. Motion carried.

3. A motion was made by D. Heath and seconded by J. Spohn to appoint a committee to study the process of recruitment for a new director. The members are:

- a. Mike Brown, Mayor, Weatherford
- b. Bill Shewey, Mayor, Enid
- c. Jim Twombly, City Manager, Tulsa
- d. Homer Nicholson, Mayor, Ponca City
- e. Elaine Carr, Mayor, West Siloam Springs
- f. Randy Ross, Mayor, Choctaw
- g. Michael Spurgeon, City Manager, Broken Arrow

**YES VOTES:** E. Carr, J. Shockley, J. Spohn, B. Rodgers, J. Fothergill, H. Nicholson, R. Ross, J. Hulin, R. Chapman, D. Heath, T. Finley, M. Spurgeon, J. Twombly, J. Couch, B. Shewey, M. Brown

**NO VOTES:** None

All voted yes. Motion carried.

4. A motion was made by J. Spohn and seconded by H. Nicholson to table authorization to use unexpended salary adjustments from FY 2015-2016 to supplement budgeted salary adjustments for FY 2016-2017.

**YES VOTES:** E. Carr, J. Shockley, J. Spohn, B. Rodgers, J. Fothergill, H. Nicholson, R. Ross, J. Hulin, R. Chapman, D. Heath, T. Finley, M. Spurgeon, J. Twombly, J. Couch, B. Shewey, M. Brown

**NO VOTES:** None

All voted yes. Motion carried.

**VII. ADJOURNMENT:**

There being no further business, a motion to adjourn the meeting was made by B. Rodgers and seconded by R. Ross. The meeting was adjourned at 2:32 p.m.

**YES VOTES:** E. Carr, J. Shockley, J. Spohn, B. Rodgers, J. Fothergill, H. Nicholson, R. Ross, J. Hulin, R. Chapman, D. Heath, T. Finley, M. Spurgeon, J. Twombly, J. Couch, B. Shewey, M. Brown

**NO VOTES:** None

All voted yes. Motion carried

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Sue Ann Nicely, General Counsel

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Missy Dean, Director of Governmental Services